



NORTH DUM DUM MUNICIPALITY

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Memo No: NDDM/NULM/5003

Date: 02/09/2025

NOTICE INTIVING QUOTATION

The Chairman, North Dum Dum Municipality invites quotations from bonafide, resourceful and reputed Cost Accountant/Chartered Accountant firms for "Audit and Registration Renewal under Society Registration Act of ALF & CLF under North Dum Dum Municipality's DAY NULM Project."

Sealed quotation of rates are hereby invited by the undersigned for Audit and Registration Renewal of 68 ALF & 4 CLF under DAY NULM Project of North Dum Dum Municipality as per specification below:

Sl.No.	ScopeofWork	Quantity	Period	Rate to be Quoted
1	Audit and Registration Renewalof ALF & CLF under NULM Project of North Dum Dum Municipality.	4nos.CLF	2017-18 to 2024-25	
		64 nos. ALF	2019-20 to 2024-25	
		4 nos ALF	2017-18 to 2024-25	

The Quotations will be received by this office, North Dum Dum Municipality up to **13.00 hrs** on ~~11.09.2025~~ and will be opened on the same day at **14.00 hrs**.

11.09.2025

The following are the eligibility criteria for bidding:

- 1) The applicant firm should be a Cost Accountant/Chartered Accountant Firm as formed as per the statute of The Institute of Cost Accountants of India/ The Institute of Chartered Accountants of India with valid and updated certificate of practice granted to it by The Institute of Cost Accountants of India/The institute of Chartered Accountants of India.
- 2) The applicant firm should be a Cost Accountant/Chartered Accountant firm engaged in Audit & Registration Renewal of ALF & CLF under Society Registration Act.
- 3) The intending bidder shall have minimum 5years of experience in Audit of 15 nos. ULB's over the years.
- 4) The bidder firm shall have experience in conducting Internal Audit of at least one Government Department or Organization except ULB.
- 5) The applicant firm should have minimum 5partners.
- 6) The bidder firm shall have atleast Rs.30lakh turnover in previous 3 financial years.
- 7) The bidder firm should have GST Registration and should have filed ITR in preceding 3years.
- 8) The bidder firm should be situated in West Bengal and having its registered office in Kolkata.
- 9) The firm should have well established infrastructure and requisite supporting hands to carry out the work and sufficient solvency to undertake the work.

The undersigned will reserves the right for accepting or rejecting the quotation paper without assigning any reason.


Chairman

Copy to:

- (1)Executive Officer, NDDM
- (2)Finance Officer, NDDM
- (3)CIC (DAY NULM Dept), NDDM
- (4)CMM , NDDM

North Dum Dum Municipality


Chairman
North Dum Dum Municipality



Amish