



NORTHDUMDUMMUNICIPALITY

163, M.B.ROAD, BIRATI, KOLKATA - 700051

PHONE: (033) 2527-0041, FAX-(033)2514-2990

Website: <http://www.northdumdummunicipality.org>

E-mail ID: northdumdum@gmail.com

Memo No. NDDM/PWD/1842

Date: 04.04.2024

ORDER

WHEREAS it has been observed that in many places in and around Kolkata occurrence of collapse of under construction buildings fully or partly, it is now necessary to provide guidelines to the Owners, Developers as well as the enlisted LBSs, Architects, Geo-Technical Engineers, Structural Engineers deputed from the part of the Owners/Developers for execution of construction of buildings on the basis of the sanctioned building plan granted by the Municipal Authority.

In the light of the above, a guideline has been framed on the basis of the order issued by the Urban Development & Municipal Affairs Department, Government of West Bengal vide Memo No. 175/UDMA-15011(12)/392/2022-LS-MA SEC dated 02.04.2024 and also considering the needs of the locality. A copy of the guideline is enclosed for submission with the building plan submitted to the Municipality for obtaining sanction. This Order is issued with the approval of the Board of Councilors of the Municipality and will take immediate effect.

All concerned are hereby informed to act in accordance with the guidelines.

Encl: A copy of Guideline.

[Signature]
Chairman

North Dum Dum Municipality

Chairman

North Dum Dum Municipality
Date: 04.04.2024

Memo No. NDDM/PWD/ 1842/1 (8)

Copy forwarded for information and necessary action to:

1. The Principal Secretary Government of West Bengal, Urban Development and Municipal Affairs Department (Municipal Affairs Branch), Nagarayan, DF-8, Sector-I, Salt Lake, Kolkata – 700064.
2. The District Magistrate, North 24 Parganas.
3. The Members, Chairman-in-Council, North Dum Dum Municipality.
4. The Executive Officer, North Dum Dum Municipality.
5. The In-Charge, PWD, North Dum Dum Municipality.
6. The Law Officer, North Dum Dum Municipality.
7. The President/Secretary, North Dum Dum Municipal Planners' Association, 302, M.B.Road, Birati, Kolkata – 700051.
8. To file.

[Signature]
Chairman

North Dum Dum Municipality

Chairman

North Dum Dum Municipality



DECLARATION AND UNDERTAKING IN THE FORM OF AFFIDAVIT

(To be stamped on Rs.100/- Non-judicial Stamp paper and affirmed before a Court of Judicial Magistrate)

Sub: Declaration-cum-Undertaking from the Owners, Developer/s, LBS/Architect, Structural Engineer, Geo-Technical Engineer in respect of construction/repair of ___storied building situated at holding no. _____, _____, Ward No. - ____, Dag No.____, Khatian No.____, Mouza ____, under North Dum Dum Municipality, P.S. _____, Kolkata - ____.

We, Sri/Smt. _____ son of/daughter of/wife of Sri _____ aged about ____ years by faith ____ by Occupation _____ residing at _____ P.S. _____ (**Owners**), _____ (**Developer/s**) (Please note for partnership firm, the name of the firm with registered office address and name of all partners/for company, the name of the company with registered office address and name of all Directors), Sri/Smt. _____ son of/daughter of/wife of Sri _____ aged about ____ years by faith ____ by Occupation _____ residing at _____ P.S. _____ (**LBS/Architect**), Sri/Smt. _____ son of/daughter of/wife of Sri _____ aged about ____ years by faith ____ by Occupation _____ residing at _____ P.S. _____ (**Structural Engineer**) and Sri/Smt. _____ son of/daughter of/wife of Sri _____ aged about ____ years by faith ____ by Occupation _____ residing at _____ P.S. _____ (**Geo-Technical Engineer**) son of/daughter of/wife of Sri _____ aged about ____ years by faith ____ by Occupation _____ residing at _____ P.S. _____ do hereby solemnly affirm and undertake as follows:

1. That during constructions/repairs of the building and/or buildings, the construction area/buildings shall be wrapped with geotextile fabric, installing dust barriers, or other actions, as appropriate for the location.
2. That water shall be applied and shall maintain soils in a visible damp or crusted condition for temporary stabilization.
3. That water shall be applied prior to leveling or any other earth moving activities to keep the soil moist throughout the process.
4. That the entire land/construction site shall be secured by engaging security personnel and shall also be covered under CCTV surveillance to provide detail of the site during construction and shall preserve and provide the footage to the Municipal Authority/ies as and when asked for.
5. That we shall provide the identity of the labour contractors with their identification documents and authorized by me/us.
6. That we shall display of sanctioned building plan in a rigid board made with ACP fixed with rigid iron post at site.
7. That no construction materials or debris shall be kept on the roads or pavements during constructional activities at site.
8. That burning of old tyres in hot mix plant as a fuel during construction and repair for melting coal shall not be carried and discarded.
9. That we shall take preventive measures to stabilize surface soils where loaders, support equipment and vehicles will operate by using water and maintain surface soils in stabilized condition where loaders, support equipment and vehicles will operate.
10. That we shall stabilize adjacent disturbed soils following paving activities with immediate landscaping activity or installation of vegetative or rock cover.
11. That we shall maintain dust control during working hours and clean track out from paved surfaces at the end of the work shift/day.
12. That we shall stabilize sloping surfaces using soil binders until vegetation or ground cover can effectively stabilize the slope.
13. That we shall dispose of the debris in consultation with the local authorities following proper environmental management practice.
14. That during the construction work, including cutting of marbles, ambient noise level should not exceed more than 65 dB(A).
15. That we shall not dispose of debris indiscriminately.
16. That we shall not cut materials without proper dust control/noise control facility.
17. That we shall not keep materials without effective cover.



Contd. P/2

18. That we shall not allow access in the work area except workers to limit soil disturbance and prevent access by fencing, ditches, vegetation, berms or other suitable barrier.
19. That we shall not leave the soil, sand and cement stack uncovered.
20. That we shall not keep building materials or debris on the roads or pavements.
21. That we shall construct the building strictly in conformity with the Building Sanctioned Plan, drawings, specifications with the material of best quality and in the most substantial and workman like manner to the satisfaction of the technical personnel.
22. That we shall register the project under the provisions of the Real Estate (Regulation and Development) Act, 2016 (**RERA**) as amended up to date and Rules framed there under, if the project comes under the purview of this Act.
23. That we shall furnish separate declaration and submit to the Municipal Authority if the project is not required to be registered under the provisions of the Real Estate (Regulation and Development) Act, 2016 (**RERA**) as amended upto date and Rules framed there under at the time of application for sanction of Building Plan.
24. That we shall allow free ingress and egress at the construction site to the officials of the Municipal Authority or any other Government Authorities for inspection in connection with the carrying out of the works.
25. That we shall indemnify the Municipality in respect of all claims, damages or expenses payable in consequence to any injury to any employee, workman, nominee, invitee while in or upon the said premises.
26. We shall also be responsible for any damage caused to the neighbouring buildings, whether immediately adjacent or otherwise and any damage to roads, streets, foot-paths, bridges or ways as well as all damages caused to the buildings.

Deponents

Signed and delivered by:

Signature of Owners

Signature of Developers

Signature of LBS
License No. NDDM/LBS-

Signature of Structural Engineer
License No. NDDM/Struct/_Class-

Signature of Geo- Technical Engineer
License No. NDDM/Geo-Technical Engineer Class-



DECLARATION AND UNDERTAKING IN THE FORM OF AFFIDAVIT
(To be stamped on Rs.100/- Non-judicial Stamp paper and affirmed before a Court of Judicial Magistrate)

Sub: Declaration-cum-Undertaking from the Owners, Developer/s, LBS/Architect, Structural Engineer, Geo-Technical Engineer in respect of construction/repair of ___storied building situated at holding no. _____, _____, Ward No. - __, Dag No.____, Khatian No. __, Mouza __, under North Dum Dum Municipality, P.S. _____, Kolkata - ____.

We, Sri/Smt. _____ son of/daughter of/wife of Sri _____ aged about _____ years by faith _____ by Occupation _____ residing at _____ P.S. _____ (**Owners**), _____ (**Developer/s**) (Please note for partnership firm, the name of the firm with registered office address and name of all partners/for company, the name of the company with registered office address and name of all Directors), Sri/Smt. _____ son of/daughter of/wife of Sri _____ aged about _____ years by faith _____ by Occupation _____ residing at _____ P.S. _____ (**LBS/Architect**), Sri/Smt. _____ son of/daughter of/wife of Sri _____ aged about _____ years by faith _____ by Occupation _____ residing at _____ P.S. _____ (**Structural Engineer**) and Sri/Smt. _____ son of/daughter of/wife of Sri _____ aged about _____ years by faith _____ by Occupation _____ residing at _____ P.S. _____ (**Geo-Technical Engineer**) son of/daughter of/wife of Sri _____ aged about _____ years by faith _____ by Occupation _____ residing at _____ P.S. _____ do hereby solemnly affirm and declare as follows:

1. That the above project for which application for sanction of building plan has been made before the North Dum Dum Municipality is not coming under the purview of section 3 (2) of the Real Estate (Regulation and Development) Act, 2016 (**RERA**) as amended upto date accordingly the project is not required to be registered under the provisions of the RERA as amended upto date and Rules framed there under.
2. The statement made hereinabove is true and correct.

Deponent

Signature of Owners

Signature of Developers

Signature of LBS
License No. NDDM/LBS-

Signature of Structural Engineer
License No. NDDM/Struct/_ Class-

Signature of Geo- Technical Engineer
License No. NDDM/Geo-Technical Engineer Class-

