



## NORTH DUM DUM MUNICIPALITY

163, M.B.ROAD, BIRATI, KOLKATA - 700051

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Memo No.: NDDM/PHD/ 2748

Dated: - 04.07.2019

### NOTICE INVITING e-TENDER

Tender No. WBMAD/NDDM/PHD/NIT-69/2019-2020.

Dated: - 04.07.2019

Online Tenders are invited by the Chairman on behalf of the North Dum Dum Municipality through electronic tendering (e-tendering) for procurement of the following listed articles/goods from eligible and resourceful Companies/Firms/suppliers having sufficient credential and financial capability for supply of the articles/goods.

Sl.No.	Name of the articles	Requirement quantity	Earnest Money(in Rs.)	Tender agreement cost(non refundable) will be imposed to selected the lowest bidder.	Time for supply (in days)
01.	Broom Stick	400 kg.	4000/-	Rs. 2000/-	7-10 days from the date of purchase order.
02.	Shovel	200 pcs.			
03.	Broom handle	200 pcs.			
04.	Hand gloves	150 pair			
05.	Bamboo stick	200 pcs.			
06.	Muratic acid	100 bottles.			
07.	Spade(small)	50 pcs.			
08.	Phynile	300 ltr.			



Table-2 :- Date and Time Schedule		
SL. No.	Particulars	Date & Time
1)	Date of uploading of NleT and Tender Documents online (Publishing Date)	04.07.2019. at 18:00Hrs.
2)	Documents download start date(online)	04.07.2019. at 18:00Hrs.
3)	Date of Pre Tender meeting with the intending suppliers/firms at Municipality	06.07.2019. at 14:00Hrs.
4)	Tender Submission start date (online)	06.07.2019. at 18:00Hrs.
5)	Publication in Newspapers	05.07.2019.
6)	Closing Date(online)	20.07.2019. at 15:00Hrs.
7)	Tender opening date for technical proposals (online)	22.07.2019. at 16:00Hrs.
8)	Uploading of list of qualified Suppliers/ Firms with the quoted rates (online)	To be notified later.
9)	Date of uploading of list of qualified Suppliers/ Firms along with the offer rates (on line)	To be notified later.

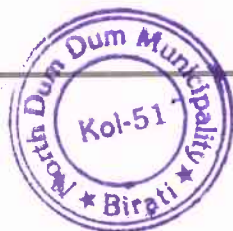
Table-3 :- Eligibility Criteria & Documents to be produced in support of Credential for tender Part - I (Prequalification Documents):-	
	<p>i. Having experience of supply works with a work value not below 30% of the estimated quantity of goods to be supplied at last 5(five) financial years in any Corporation/Statutory Authority/UL body etc. <i>(copies of Completion certificate, work order, price schedule &amp; payment certificate issued by the competent authority shall have to be furnished)</i></p> <p>ii. Having valid GST registration certificate with up to date GST return. iii) Having valid PAN Card and last year Income tax return.</p> <p>iii. Having valid P. Tax clearance Certificate.</p> <p>iv. Having valid trade license.</p> <p>v. Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm.</p> <p><i>(Copies of all above mentioned documents shall have to be furnished)</i>  <i>All documents in original to be produced in due course of time as &amp; when asked by the TIA.</i></p>
<b>Tender documents:-</b>	<p>A full set of Tender documents consists of 2 Parts.  These are-</p> <p><b>PART - I</b> :-Containing all documents in relation to the name of the Companies/Firms applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's.Earnest Money to be deposited by NEFT/RTGS/ as per rule.</p> <p><b>PART - II</b> :-Containing the Tender Price / Price Schedule.(BOQ in MS-excel format)</p>
<b>Validity/ Withdrawal/ Acceptance of Tender:-</b>	<p>Tendered price submitted shall remain valid for a period of 365 calendar days from the date of accepting of the same. Authority may decline to continue the procurement in an inadvertent situation within the period of validity.</p>

**Other terms & conditions if any:** - Penalty for suppression / distortion of facts: If any tenderer fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated. Besides, the Chairman, North Dum Dum Municipality P.O Birati, District North 24 Pgs. may/shall take appropriate legal action against such defaulting tenderer. The authority may ask to show hard copies of all credentials, certificates, company details, partnership deeds etc. etc. as uploaded by the tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

The employer (Tender accepting authority) reserves the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected tenderers or any obligation to inform the affected tenderers of the ground for employer's (Tender accepting authority) action.

Name of Agency	Name Location & nature of work	Tender No. & Work order No.	Name of E.I.C. responsible supervision of for work	Estimated amount put to tender(Rs.)	Contractual rate	Date of commencement	Schedule date of completion	Actual date of completion of work	Reason for delay in completion (If any)

Note: Applicant may add necessary column and space, if required from his end.



**FORM - I**

**PRE - QUALIFICATION APPLICATION**

To  
The Chairman  
North Dum Dum Municipality  
Birati, Kolkata – 700051

Ref: - Tender for

(Name of work)

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NleT.No.

Dear Sir,

Having examined the Statutory, Non statutory and NleT documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of..... in the capacity of Duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter. We understand that:

- (a) Tender Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract bid under this project.
- (b) Tender Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Enclosed: - e-Filling:-

- 1. Statutory Documents
- 2. Non Statutory Documents

Date: -

Signature of applicant  
(Including title and capacity in which application is made

Chairman/Executive Officer  
..... Municipality

Memo. No. NDDM/PHD/ 2748

Dated: - 04-07-2019

**Copy forwarded for information to -**

1. The Secretary, UD & MA Department Govt. of W.B.
2. District Magistrate, Barasat, North 24 Pgs.
3. The vice chairman, North Dum Dum Municipality.
4. The C.I.C. Ph. & Conservancy, North Dum Dum municipality.
5. The Executive Officer, North Dum Dum Municipality.
6. The Finance officer, North Dum Dum Municipality.
7. The Head clerk, North Dum Dum Municipality.
8. A.F.C, North Dum Dum Municipality.
9. The Accountant, North Dum Dum Municipality.
10. Municipal Website.



**Chairman  
North Dum Dum Municipality**

*Chairman  
North Dum Dum Municipality*

