



NORTH DUM DUM MUNICIPALITY

163, M. B. ROAD, BIRATI, KOLKATA - 700051
PHONE: (033) 2514 - 2101 / 2514 - 2494, FAX - (033) 2514 - 2990
Website: <http://www.northdumdummunicipality.org>
E-mail ID: nddmboc@bsnl.in

Memo No. NDDM/ESTT/2916

Date: 16/7/2019

EMPLOYMENT NOTICE

Application are invited from suitable candidates for engagement of 2(two) Sub Assistant Engineer (Civil) at North Dum Dum Municipality on contractual basis at consolidated remuneration of Rs 20000/- (Rupees Twenty Thousand) per month only. The engagement is purely temporary in nature and shall not be counted for regularization of service at North Dum Dum Municipality. The contract may be terminated at any time by a notice of one month from either side.

The details terms and conditions of engagement are given below.

Sl No	No.of Posts	Name of the Posts	Qualification	Age	Time for receiving application
1	2	Sub Assistant Engineer	1.Diploma in Civil Engineering from an Institute recognized by WBSCTE/AICTE and having at least three years experience in any type of Civil Engineering works 2.Knowledge in Computer (M.S office and Auto Cad)	Not less than 18 years and not more than 30 years on 01.7.2019	Application will be received from 17.7.2019 to 31.7.2019 during office hours.

- Filled in application in prescribed format, attached herewith, will be received in the above mentioned address through Registered Post/Speed Post/Courier/ By hand in sealed cover superscribed " Application for contractual engagement to the post of Sub Assistant Engineer" within due date and time.
- Incomplete application/application not in prescribed format will be rejected
- Non refundable Bank Draft amounting to Rs 200/- is to be paid in favour of Chairman, North Dum Dum Municipality along with the application form.
- Recruitment will be done through written examination followed by Viva-voce and Computer aptitude Test.



Chairman
North Dum Dum Municipality

Chairman
North Dum Dum Municipality

LAST DATE OF RECEIVING APPLICATION 31.07.2019(UP TO 5.30 P.M)

**FORMAT
APPLICATION FOR THE POST OF SUB ASSISTANT ENGINEER (CIVIL)
(Fill up the form in Blue/Black Ball point pen in Block Letters)**

Paste recent passport size
color photograph

To
The Chairman
North Dum Dum Municipality
Birati,Kol-700051

Sir,

In reference to employment Notice No-NDDM/ESTT/2916 dated 16/07/19,I am willing to be considered as a candidate for selection to the post of Sub Assistant Engineer(Civil)under North Dum Dum Municipality on contractual basis.My bio data is appended below.

1.Name :-----

2.Father's Name :-----

3.Date of Birth :-----

4.Nationality :-----

5.Sex :-----

6.Present Address :-----

7.Permanent Address :-----

8.Mobile No. :-----

9.E-Mail Id :-----

10.Educational Qualification :-----

Examination(S)Passed	Board/University	Year	%of Marks	

11.Knowledge of Computer :-----

12.Whether Auto Cad or any other drawing software known :-----

13. Working experience(s) & duration (if any) 1.-----

2.-----

3.-----

14. Enclosed Bank Draft No. :dt.-----issued from -----

-----Bank

DECLARATION

I do hereby declare that above information furnished above is true, complete and correct in every respect at the best of my knowledge and belief.

Date:

Place:

Signature of the candidate

Enclosure:

1. Submitted self attested photocopy of:

- a. Voters I.D/Adhar Card
- b. Birth Certificate/Admit Card of Madhyamik Exam
- c. Mark Sheets and Certificate of Educational qualifications
- d. Certificate of knowledge of Auto Cad or other drawing software (if any)
- e. Certificate of working experience(s) (if any)
- f. Certificate of computer knowledge &
- g. Bank Draft