



NORTH DUM DUM MUNICIPALITY

163, M.B.ROAD, BIRATI, KOLKATA - 700051
PHONE: (033) 2514 - 2101 / 2514 - 2494, FAX - (033) 2514 - 2990
Website: <http://www.northdumdummunicipality.org>
E-mail ID: northdumdum@gmail.com

Memo No. NDDM/EDP/4412.

Date: 14/11/2018.

NOTICE INVITING TENDER.

Sealed Tender are hereby invited from reputed, reliable and authorised Information Technology organisation for installation and configuration of Fingerprint Time Attendance system with network connectivity and attendance software for North Dum Dum Municipality. The sealed Tender along with financial proposals will be received at this office of the undersigned on or before 26th November, 2018 up to 3:00 p.m. The TOR document can be collected in form of soft copy/hard copy from the IT Coordinator. Acceptance of Tender solely reserved up on by the undersigned. Organizations are requested to submit their Tender in sealed cover with the following documents addressed to the **Chairman, North Dum Dum Municipality**. The sealed envelopes are to be super scribed with the word "TENDER FOR SETTING UP ATTENDANCE SYSTEM" VIDE NOTICE NO. NDDM/EDP/4412..DT. 14.11.2018."



Chairman
North Dum Dum Municipality
Chairman
North Dum Dum Municipality

Memo No: - NDDM/EDP/4412.

Date: 14/11/2018.

Copy To:

1. Vice Chairman.
2. EO.
3. FO.
4. Estt Deptt.
5. Accounts Deptt.
6. North Dum Dum Municipality Web Site.






Chairman
North Dum Dum Municipality
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North Dum Dum Municipality

Before bidding please go through the following Points:

1. Please read The Term of Reference carefully, which is contains the scope of work, indicative timeliness and bidding process.
2. Our officials will show you the exact location of points. Identify the points properly.
3. Submit updated Tax papers like GST and PAN.
- 4.. For the ease of work, a Diagram of positioning of system with an exemplary cabling scheme is being given to the vendors which shows tentative and one of many possible ways of implementation of the said project. Detailed plan of Cabling along with placement of system Accessories will be implemented on the basis of Building Layout. The interested vendors will be provided with these Diagrams for their proposal. In the commercial proposal the vendor should mention the unit cost of required individual items clearly.
8. For the soft copy of the Exemplary cabling layout plan and TOR and any Further details vendors are requested to contact the IT Coordinator (9433202803) with their own storage source (Blank CD/Formatted CD-RW/Formatted Pen Drive).
9. The undersigned reserves the right to accept or reject of any Quotation in full or part without assigning any reason.





Chairman
North Dum Dum Municipality

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ESTD-1870