



# NORTH DUM DUM MUNICIPALITY

163, M.B.ROAD, BIRATI, KOLKATA - 700051

PHONE: (033) 2514 - 2101 / 2514 - 2494, FAX - (033) 2514 - 2990

Website: <http://www.northdumdummunicipality.org>

E-mail ID: [northdumdum@gmail.com](mailto:northdumdum@gmail.com)

Memo No.: NDDM/PWD/3783.

Dated: 29.09.2018.

## **NOTICE INVITING e-TENDER** **FOURTH CALL**

Tender No : WBMAD/NDDM/PWD/NIT-47/2018-2019.

Dated:29.09.2018.

Online Tenders are invited by the Chairman on behalf of the North Dum Dum Municipality through electronic tendering (e-tendering) for the following listed works from eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the tender.

Sl. No.	Name of the work	Estimated amount put to tender (in Rs.)	Earnest Money (in Rs.)	Cost of Tender Documents (Applicable for the successful Contractor only at the time of formal agreement) (in Rs.)	Time for completion of work (in days)
1.	Construction of Sitting Arrangement for North Dum Dum Municipality Under Green City Mission	124141.00	2% of the Work value	4000.00	90
2	Providing Landscaping, Greening Hedge & Floriculture for North Dum Dum Municipality Under	1274151.00			
3	Supplying, fitting & fixing LED display board for North Dum Dum Municipality Under Green City Mission	1920000.00			

Sl No	Particulars	Date & Time
i)	Date of uploading of NIT and Tender Documents online (Publishing Date)	29.09.2018.
ii)	Documents download start date (Online)	30.09.2018. at 18:00Hrs
iii)	Date of Pre Tender Meeting with the intending Contractors at Municipality	03.10.2018. at 14:00Hrs
iv)	Tender submission start date (On line)	03.10.2018. at 18:00Hrs
v)	Tender Submission closing (On line)	26.10.2018. at 15:00Hrs
vi)	Tender opening date for Technical Proposals(Online)	29.10.2018. at 11:00Hrs
vii)	Date of uploading list for Technically Qualified Contractor (online)	To be notified later
viii)	Date and Place for opening of Financial Proposal (Online)	To be notified later
ix)	Date of uploading of list of qualified Contractor along with the offer rates (on line)	To be notified later.
x)	Also if necessary for further negotiation through offline for final rate.	To be notified later.

<p><b>Table-3 :- Eligibility Criteria &amp; Documents to be produced in support of Credential for tender Part-I(Prequalification Documents):-</b></p>	<p>i) Having experience and technical acumen in Executing, Construction &amp; Completion of civil works( For Sl No. 1 and Sl No. 2 and Electrical Works for Sl No. 3) with a work value not below 30% of the estimated amount put to tender in a single contract during last 5(five) financial years in any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc. (<i>copies of Completion certificate, work order, price schedule &amp; payment certificate issued by the competent authority shall have to be furnished</i>)</p> <p>ii) Having valid GST registration certificate with up to date GST return.</p> <p>iii) Having valid PAN Card and last year Income tax return.</p>
---	--

	<p>iv) Having valid P. Tax clearance Certificate.</p> <p>v) Having valid Electrical supervisory license <i>in case of electrical works only</i>.</p> <p>vi) Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm</p> <p>vii) Other certificates if any (Copies of all above mentioned documents shall have to be furnished) All documents in original to be produced in due course of time as &amp; when asked by the TIA.</p>
<b>Tender documents:-</b>	<p>A full set of Tender documents consists of 2 Parts. These are</p> <p><b>PART I</b> :-Containing all documents in relation to the name of the Companies/Firms/Contractors applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's.</p> <p><b>PART II</b> :-Containing the Tender Price / Price Schedule.(BOQ in MS-excel format)</p>
<b>Earnest Money:-</b>	<p>The Earnest Money (2% of estimated amount put to tender), as specified in the NIT shall be remitted by the Contractor through e-portal (www.wbtenders.gov.in) payment gateway only in respect of tender ID as per G.O. no. 3975 F(Y) dated 28.07.2016 of W.B. Finance Dept. Every such Transfer shall be done on or after the date of publish of NIT. Any Tender without such online payment of EM (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as statutory document.</p>
<b>Security Deposit &amp; other taxes:-</b>	<p>All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Security Deposit @ 10% (ten percent) will be deducted from each and every running bill. The amount of such 10% (ten percent) of Security Deposit will be refunded without any interest only as mentioned below.</p> <ol style="list-style-type: none"> <li>30% of the security deposit shall be refunded to the contractor on expiry of 1(one) year after date of completion.</li> <li>Further 30% of the security deposit shall be refunded to the contractor on expiry of 2(two) year after date of completion.</li> <li>Balance 40% of the security deposit shall be refunded to the contractor on expiry of 3(three) year after date of completion.</li> </ol>
<b>Cost of Tender Documents:-</b>	<p>The cost of Tender documents as specified in Table-1 shall be paid by the successful Contractor only at the time of formal agreement after acceptance of tender.</p>
<b>Validity/ Withdrawal/ Acceptance of Tender:-</b>	<p>A Tender submitted shall remain valid for a period of 120calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of the Tenders.</p> <p>A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA.</p> <p>The TIA will accept the tender. He/She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.</p>

**Other terms & conditions if any:-** Penalty for suppression / distortion of facts: If any tenderer fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the Chairman, North Dum Dum Municipality P.O Birati, District North 24 Pgs. may/shall take appropriate legal action against such defaulting tenderer. The authority may ask to show hard copies of all credentials, certificates, company details, partnership deeds etc. etc. as uploaded by the tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

The employer (Tender accepting authority) reserves the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected tenderers or any obligation to inform the affected tenderers of the ground for employer's (Tender accepting authority) action.

**N.B. : For Tender SL No. 3**

i) The Display Board will contain only the words with capital letters & without any pictures. (ii) The Subject of Display Board will be intimated later on.

Name of Agency	Name location & nature of work	Tender No. & Work order No.	Name of E.I.C. responsible supervision of for work	Estimated amount put to tender(Rs)	Contractual rate	Date of commencement	Schedule date of completion	Actual date of completion of work	Reason for delay in completion (If any)

Note: Applicant may add necessary column and space, if required from his end.

FORM –I

PRE-QUALIFICATION APPLICATION

To  
The Chairman  
North Dum Dum Municipality  
Birati, Kolkata – 700051

Ref: - Tender for

(Name of work)

---

---

---

NIE T.No.:

Dear Sir,

Having examined the Statutory, Non statutory and NIE T documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of..... in the capacity of Duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter. We understand that:

- (a) Tender Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract bid under this project.
- (b) Tender Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Enco:- e-Filling:-

- 1. Statutory Documents
- 2. Non Statutory Documents

Date: -

Signature of applicant  
(Including title and capacity in which application is made )

Chairman/Executive Officer  
..... Municipality

Copy forwarded for information to-

1. The Secretary MA & UD Department Govt. of W.B. ,Nagarayan , Saltlake, Kolkata
2. The District Magistrate, Barasat, North 24 Pgs.
3. The Engineer-in-Chief,M.E. Directorate, BikashBhawan, Salt Lake City, Kol- 700091.
4. The Chief Engineer, M.E.Directorate,BikashBhawan, Salt Lake City, Kol- 700091.
5. The Executive Engineer, North 24 Parganas Division, M.E.Dte. Barasat.
6. The Executive Officer, North Dum Dum Municipality
7. The Assistant Engineer, North Dum Dum Municipality
8. The Head Clerk,North Dum Dum Municipality
9. The Accountant,North Dum Dum Municipality
10. Notice Board.
- 11 . Respective File.

Sd/-  
Subodh Chakraborty  
Chairman  
North Dum DumMunicipality